

Of. INEP nº 599/77

1 JUN 1977

Unidade Pergunta-Resposta - UNIPER

Professor Philip G. Altbach

: Programa para estudantes estrangeiros

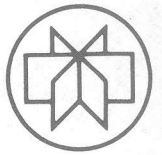
Senhor Professor

Em atenção a sua carta, esclarecemos que o Instituto Nacional de Estudos e Pesquisas Educacionais é um órgão do Ministério da Educação e Cultura encarregado da pesquisa educacional em nosso País, não mantendo cursos regulares em outras áreas.

Não sendo, pois, uma Instituição de Ensino Superior, sugerimos a V.Sa. entrar em contato com Universidades e Faculdades brasileiras que certamente se interessarão pelo programa do "Department of Higher Education", dessa Universidade.

Estamos encaminhando, em anexo, alguns endereços que poderão ser úteis ao seu propósito, solicitando-lhe o envio, se possível, de algum material documentário para nosso acervo.

Ilmo. Sr.
Professor Philip G. Altbach
Department of Higher Education
Faculty of Educational Studies
479 Christopher Baldy Hall
Buffalo, New York 14260
EUA



DEPARTMENT OF HIGHER EDUCATION

Instituto Nacional de Estudos
e Pesquisas Educacionais
1036 12 MAI 1977

FACULTY OF EDUCATIONAL STUDIES

April 1, 1977

Director
Brazilian Center of Educational Researches
of the National Institute of Pedagogical Studies
Rua Voluntarios de Patria, 107
Rio de Janiero,
Brazil

Dear Sir:

We are enclosing a brochure which describes a new program here at the State University of New York at Buffalo. We would like to inform you of this program and express our willingness to welcome scholars, administrators, and others from overseas to the Buffalo campus. We feel that we have some unique advantages as a major graduate component of the State University of New York System. The combination of international expertise and an excellent graduate program in our Department of Higher Education provides valuable resources for foreign scholars.

If you are interested in our program, or know of others who might be, please feel free to contact us about it.

Sincerely,

Philip G Altbach

Philip G. Altbach
Professor

Robert O. Berdahl

Robert O. Berdahl
Professor and Chairman

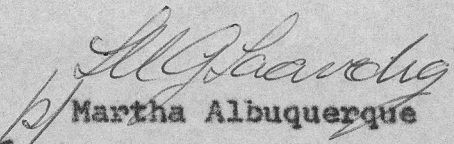
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Encarecendo a gentileza de acusar o recebimento, informamos que toda correspondência destinada ao Centro Brasileiro de Pesquisas Educacionais deverá ser enviada, de agora em diante, para o seguinte endereço:

- Instituto Nacional de Estudos e Pesquisas Educacionais - INEP
SCS - Q. 13 lotes 20 e 21 - Ed. Araguaia
70.000 - Brasília - DF
Brasil.

Na oportunidade, apresentamos a V.Sa. nossos protestos de alta estima e consideração.


Martha Albuquerque
Técnico em Assuntos Culturais
Pela UNIPER

AnexoEndereços para contato direto

- **Universidade Federal do Rio de Janeiro**
Faculdade de Educação
Av. Pasteur, 250 - Fundos
20.000 - Rio de Janeiro - RJ 1.
- **Universidade Federal do Ceará**
Av. da Universidade, 2853 - Benfica
60.000 - Fortaleza - CE 2.
- **Universidade Federal de Pernambuco**
Rua Dom Manoel de Medeiros, s/n, Dois Irmãos
50.000 - Recife - PE 3.
- **Fundação Universidade de Brasília**
Campus Universitário - Asa Norte
70.000 - Brasília - DF 4.
- **Faculdade de Filosofia, Ciências e Letras do Distrito Federal**
EQN 707/709 - Asa Norte
70.000 - Brasília - DF 5.
- **Universidade do Estado do Rio de Janeiro**
Rua Furf Club, 5 - Maracanã
20.000 - Rio de Janeiro - RJ 6.
- **Pontifícia Universidade Católica do Rio de Janeiro**
Rua Marquês de São Vicente, 209 - Gávea
20.000 - Rio de Janeiro - RJ 7.
- **Associação Universitária Santa Úrsula**
Rua Fernando Ferrari, 75 - Botafogo
20.000 - Rio de Janeiro - RJ 8.

- Faculdade de Educação Jacobina
Rua São Clemente, 117
20.000 - Rio de Janeiro - RJ 9.
- Faculdades Integradas Estácio de Sá
Rua do Bispo, 83 - Rio Comprido
20.000 - Rio de Janeiro - RJ 10
- Universidade Federal de Minas Gerais
Av. Antônio Carlos, 6627 - Pampulha
30.000 - Belo Horizonte - MG 11
- Centro de Educação Técnica da UTRAMIG
Av. Afonso Pena, 3400 - Cruzeiro
30.000 - Belo Horizonte - MG 12
- Universidade Federal Fluminense
Rua Miguel de Frias, 9 - Icaraí
24.000 - Niterói - RJ 13
- Universidade de São Paulo
Cidade Universitária - Butantã
00550 - São Paulo - SP 14
- Universidade Mackenzie
Rua Itambê, 45 - Higienópolis
01222 - São Paulo - SP 15
- Universidade Federal do Paraná
R. Quinze de Novembro, 1299 - Centro
80.000 - Curitiba - PR 16
- Universidade Federal do Rio Grande do Sul
Av. Paulo Gama, s/n
90.000 - Porto Alegre - RS 17

- Pontifícia Universidade Católica do Rio Grande do sul
Av. Ipiranga, 6681 - Partenon
90.000 - Porto Alegre - RS 18

- Universidade Federal de Santa Maria
Rua Floriano Peixoto, 1184 - Centro
97.100 - Santa Maria - RS 19

- Universidade Federal de Santa Catarina
Campus Universitário - Trindade
88.000 - Florianópolis - SC 20

PSU



COLLEGE OF
Business Administration

1975-77



Pacific States University

1516 South Western Avenue • Los Angeles, California 90006 • U.S.A.

GENERAL INFORMATION

Pacific States University is a non-profit, non-sectarian, coeducational institution of higher learning, qualified under the State of California Educational Code to grant degrees. It was founded in 1928 and is engaged in the training of serious men and women for a professional career. The University is approved for the training of veterans under the Veterans Readjustment Benefits Act of 1966. The University is also approved by the United States Department of Immigration and Naturalization for the training of foreign students.

The Pacific States University School of Business Administration offers courses of study leading to the degrees of Bachelor of Business Administration and Master of Business Administration. The Bachelor of Business Administration degree is designed for those students, either domestic or foreign, who are just starting their college careers, and also for those students having an Associate of Arts or Sciences degree from an American university, or the equivalent. The bachelor program provides a thorough foundation in the business concentration selected, but it also provides an excellent foundation in the Liberal Arts subjects such as English, Sociology, History, Natural Science, etc.

Satisfactory completion of the requirements for the Bachelor of Business Administration qualifies the student to enter the Master of Business Administration program in the same concentration as the undergraduate degree. Additional prerequisites would be required if the field of concentration is changed.

The Master of Business Administration program is open to holders of an acceptable Bachelor's degree. It provides the student with the knowledge and material required to pursue a business venture of his own, to perform as a member of management in an industrial organization, or to advance in the accounting profession.

DEGREE REQUIREMENTS

The Bachelor of Business Administration degree requires the completion of a minimum of 126 units of academic work as determined by the prescribed College of Business Administration curriculum. The candidate's grade point average must be 2.0 ("C") or better, with no grade below "C" in the major field.

The Master of Business Administration in Industrial Management is conferred upon satisfactory completion of 45 units of academic work, including a project with a value of 3 units. Completion of the Bachelor of Business Administration degree in Management at this university carries with it credit for 15 units toward the degree of M.B.A. in Industrial Management at Pacific States University. The grade point average must be 3.0 ("B") or better with only one (1) grade below "B" (a "C") allowed in the program.

The Master of Business Administration in Accounting is conferred upon satisfactory completion of 30 units of academic work beyond the 126 units required for the Bachelor of Business Administration in Accounting as prescribed by this catalog. The grade point average for the degree must be 3.0 ("B") or better with only one (1) grade below "B" (a "C") allowed in the program.

DAY AND EVENING CLASSES

The B.B.A. curriculum is offered in both day and evening sessions. This makes it possible for the student to transfer from one session to the other without loss of credit. Class sessions are divided into three sixteen week semesters per year (trimester system). The minimum time necessary to complete the Bachelor of Business Administration requirements is seven semesters - 28 months.

The M.B.A. curriculum is offered primarily on Saturday. The minimum time necessary to complete the Master of Business Administration requirements is three semesters - 12 months.

ADMISSION REQUIREMENTS

Admission of undergraduates is granted on the basis of high school graduation or its equivalent. Acceptable scores on the General Educational Development tests are also considered satisfactory. Where an applicant fails to meet the admission requirements he may arrange to enter as a Special Student after a personal interview. Special Students are considered to be on probation until their academic performance warrants a change to regular standing. The maximum period of time that a student can be classified as a Special Student is two semesters (eight months).

Students from other acceptable institutions may transfer into Pacific States University with advanced standing. Transfer credit will be granted for equivalent courses in which a grade of "C" or higher was obtained.

Admission of graduate students is determined by the Graduate Committee. Admission to the Master of Business Administration program in Industrial Management will be granted to holders of an acceptable bachelor's degree. Candidates holding degrees in fields other than business will be required to take a minimal number of basic business subjects to prepare for the advanced courses in the graduate program.

Admission to the Master of Business Administration program in Accounting will be granted to holders of an acceptable bachelor's degree in Accounting. Candidates holding degrees in fields other than Accounting will be required to prepare for the graduate program.

Candidates for the Master of Business Administration degrees will be required to take the Admission Test for Graduate Study in Business (ATGSB) within two (2) semesters after their initial enrollment. The score is not used as a condition of acceptance, nor does it affect continuation in either graduate program. A scholarship is awarded each term to the student receiving the highest grade on the ATGSB that semester.

APPLICATION FOR ADMISSION

PROCEDURES

1. Submit application form. All blanks must be filled in, except for the "office block: at the upper right. All data must be typed or printed in ink.
2. Application fee (\$20.00) must accompany the Application form. This is a one-time payment and is non-refundable.
3. Transcripts. Upon application for admission, the applicant has the responsibility for arranging that transcripts from other institutions which he attended be sent by those institutions to Pacific States University. Admission cannot be effected until all transcripts are received and evaluated. Transcripts from foreign institutions must be translated into English.
4. Foreign applicants must submit certification of English Comprehension in the country of origin or the TOEFL score.

Applications should be received at least thirty days prior to the starting date of the semester.

VETERANS

Pacific States University is approved for the training of veterans under the Veterans Readjustment Benefits Act of 1966. Students who are veterans are encouraged to personally file the application from the Veterans Administration and secure a Certificate of Eligibility (VA Form 211E-1993). It is important to present this form to the University Veterans Counselor as soon as it is received. The Veterans Counselor at Pacific States University will be most happy to assist in any way possible.

INTERNATIONAL STUDENTS

International students are welcomed at the University; and every effort is made to assist these students. Currently there are students from twenty-six nations attending Pacific States University. In addition to the requirements stated in the General Information section, the following specifically apply to foreign students:

1. F-1 Students (students who attend Pacific States University on a student visa) are required to be FULL-TIME STUDENTS as follows:
 - Undergraduates must carry a minimum of 12 units each of the three trimesters.
 - Graduate program students must carry a minimum of 9 units each of the three trimesters.
2. At the time official documents are to be signed, passport and visa renewed or approved, the student must be a full-time student in good standing academically and financially.
3. Students requiring F-2 status for a husband or wife must complete two consecutive trimesters of 12 units each for undergraduates and 9 units each for graduates.
4. PACIFIC STATES UNIVERSITY is listed on Page 41 of the U.S.A. Official Education Directory, 1973. This is referred to as the H.E.W. Directory.
5. F-1 students can work or hold jobs only with the permission given by the Department of Immigration, 300 North Los Angeles Street, Los Angeles, California 90012.
6. Students deliberately collaborating (cheating) on examinations will receive a grade of "F" and are eligible for expulsion from the University. The word of the professor regarding this matter will be considered adequate proof.
7. New students will pay a deposit of \$200.00 or more to enroll. Bangladesh and Nigerian students are required by their proper governments to deposit two (2) semesters tuition (\$800.00) before visa approval. Upon receipt of deposit, a certified letter will be mailed to the Embassy of their country. Continuing students may pay tuition in three installments with the permission of the registering office.
8. The United States Immigration Department expects an F-1 incoming student to remain in attendance for a minimum of two semesters at the University issuing the I-20 for entry into the U.S. before transferring to another school.
9. All tuition must be paid in full before the beginning of the succeeding trimester.
10. Students are required to pay for books at the time of purchase.
11. A copy of the student's Sponsorship letter must be submitted to the University.
12. Any policy deviations must be submitted to the office personally, in writing, and approved by a school official.

LIVING ACCOMMODATIONS

Pacific States University is centrally located and easily accessible to public transportation. A wide choice of living accommodations is possible depending upon the need and financial resources of the individual. In the vicinity of the school there are a number of apartments and rooms, some with board available. The office endeavors to assist prospective students to find suitable quarters.

APPROXIMATE COST OF PROGRAMS

Based on the fee schedules listed in the catalog, the total costs for the Bachelor of Business Administration program will be approximately \$4,000, not including living expenses.

The cost of programs leading to the Master's degree will be approximately \$2,200 for Industrial Management and \$1,500 for Accounting, not including living expenses in either case. The combined B.B.A./M.B.A. program is estimated at \$5,500, not including living expenses.

OBLIGATION FOR PAYMENT

Failure to make payments of tuition, fees or other owed amounts when they fall due, or to arrange for such payments to the University before their delinquent dates, is considered sufficient cause to (1) bar the student from classes or examination, (2) withhold diploma, scholastic certificate, or transcript of record, and/or (3) suspend the student.

REFUND OF TUITION

Total unit costs affected by study program changes will be adjusted on the basis of one-sixth (1/6) of total tuition charged for each week of attendance. If paid-in tuition exceeds the adjusted costs, a refund will be allowed. After the sixth week, however, no refunds will be allowed and the student is responsible for the full tuition balance.

REFUND POLICY FOR VETERANS

This institution provides for the pro-rata refund of the unused portion of tuition, fees and other charges in the event the veteran fails to enter the course, or withdraws, or is discontinued therefrom at any time prior to completion.

TUITION AND FEES

Admission fee, student body fee, and all other fees are payable in advance and are not refundable.

Transcript fees and other charges relating to academic activities are payable when due and are not refundable.

Tuition is payable in full before classes begin. If deferred payment is required or requested, the business office will, by personal conference, arrange a payment schedule to meet the need (See Statement of Financial Responsibility). A fee of 5% will be added for a deferred payment plan.

BACHELOR DEGREE TUITION RATES

Unit basis -----	\$30.00
(Series 500 courses, per unit) -----	\$45.00
Special Examination: (Subject and unit credit examination fee) -----	\$25.00
Removal of INC (Incomplete) -----	\$25.00
(Must be removed within 1 year or grade becomes "F")	
Transcript Fee -----	\$ 1.00
(Graduates are entitled to two transcripts without charge; single copies thereafter - \$1.00)	
Graduation Fee -----	\$35.00
Registration and Student Fee -----	\$10.00
Laboratory Fee -----	\$10.00
Application Fee ----- (Payable once only) -----	\$20.00
Change of Program Fee -----	\$ 5.00
Late Registration Fee --- (Late registration begins on the first day of class. No registration accepted after second week without approval of the Department Chairman.)	\$20.00
Foreign Student Fee ----- (Payable once only) -----	\$35.00

MASTER DEGREE TUITION RATES

Unit Basis (Series 500 courses) -----	\$45.00
Special Examination -----	\$25.00
Transcript Fees (Graduates entitlement, see above) -----	\$ 1.00
Graduation Fee -----	\$50.00
Application Fee -----(Payable once only) -----	\$20.00
Change of Program Fee -----	\$ 5.00
Late Registration Fee --- (Late registration begins on the first day of class. No registration accepted after second week without approval of the Department Chairman.)	\$20.00
Foreign Student Fee --- (Payable once only) -----	\$35.00
Registration Fee -----	\$10.00

CLASS SCHEDULES

The B.B.A. curriculum is offered in both day and evening sessions with the semesters as follows: Winter Term, February to June; Summer Term, June to October; Fall Term, October to February.

The M.B.A. curriculum has semesters arranged as follows: Winter Term, January to May; Summer Term, May to August; Fall Term, August to December.

CURRICULUM REQUIRED FOR BACHELOR OF BUSINESS ADMINISTRATION IN MANAGEMENT

<u>First Semester</u>		<u>Units</u>
BU230	Introduction to Business	3
CH130A	Chemistry	4
EN130	Composition	3
MA101	College Algebra	3
LA130	Research Methods and Bibliography	2
Total		15

<u>Second Semester</u>		<u>Units</u>
BU250	Small Business Management	3
EN332	Effective English Writing	3
	U.S. Government and Constitution	3
	Psychology	3
AC102A	General Accounting 1	3
Total		15

<u>Third Semester</u>		<u>Units</u>
MA130A	Calculus 1	3
BU240	Business Communications	3
HS130	U.S. and California History	3
AC102B	General Accounting 2	3
PH130A	Physics	3
Total		15

<u>Fourth Semester</u>		<u>Units</u>
MA381	Computer Programming 1	3
BU310	Economics	3
AC302A	Intermediate Accounting 1	3
BU330	Principles of Management	3
EN230	Survey of Literature	3
	Elective - Introduction to Sociology or California Government	3
Total		18

<u>Fifth Semester</u>		<u>Units</u>
PS230	Problems of Modern Civilization	3
BU350	Introduction to Finance	3
BU360	Principles of Marketing	3
BU370	Business and Economic Statistics	3
BU460	Business Law	3
	Elective	3
Total		18

<u>Sixth Semester</u>		<u>Units</u>
PY130	Personal Dynamics	3
BU450	Personnel Management	3
BU470	Math Models in Business	3
	Elective - Auditing or Financial Management	3
	Elective	3
Total		15

<u>Seventh Semester</u>		<u>Units</u>
OP504	Computer Technology	3
L501	Contract Law	3
BU490	Business Policy	3
	Elective	3
	Elective	3
Total		15

<u>Eighth Semester</u>		<u>Units</u>
AC501	Managerial Accounting	3
MK501	Marketing	3
OP501	Industrial Management	3
	Elective	3
	Elective	3
Total		15

PARTIAL LIST OF ELECTIVES FOR MANAGEMENT PROGRAM

AC302B	Intermediate Accounting 2	3
AC340A	Cost Accounting 1	3
AC420A	Auditing 1	3
BU320	Electronic Data Processing	3
BU410	Credit Management	3
BU420	Financial Management	3
BU425	Money and Banking	3
BU430	Small Business Simulator	3
PL300	World Cultures	3
PS201	California Government	3
SP130	Oral Communication	3
SS120	Introduction to Sociology	3

(TOTAL OF 126 UNITS REQUIRED FOR B.B.A.)

It will be noted that five of the courses in the seventh and eighth semesters of the Bachelor of Business Administration program (Management) are the same as the first five courses of the Master of Business Administration program (Industrial Management). Thus, a holder of the B.B.A. degree from Pacific States University will require only thirty (30) additional units in order to receive the M.B.A. degree in Industrial Management.

CURRICULUM REQUIRED FOR BACHELOR OF BUSINESS ADMINISTRATION IN ACCOUNTING

<u>First Semester</u>		<u>Units</u>
LT01	Business Law 1	3
CH130A	Chemistry	4
EN130	Composition	3
MA101	College Algebra	3
LA130	Research Methods and Bibliography	2
Total		15

<u>Second Semester</u>		<u>Units</u>
MA130A	Calculus	3
EN332	Effective English Writing	3
PS130	U.S. Government and Constitution	3
L201	Business Law 2	3
AC102A	General Accounting 1	3
Total		15

Third Semester		Units
BU310	Economics	3
AC102B	General Accounting 2	3
AC340A	Cost Accounting 1	3
HS130	U.S. and California History	3
PH130A	Physics	3
Total		15

Fourth Semester		Units
AC302A	Intermediate Accounting 1	3
AC340B	Cost Accounting 2	3
BU370	Business and Economic Statistics	3
EN230	Survey of Literature	3
PY230	Psychology	3
	Elective	3
Total		18

Fifth Semester		Units
AC302B	Intermediate Accounting 2	3
AC420A	Auditing 1	3
BU420	Financial Management	3
BU320	Electronic Data Processing	3
PS230	Problems of Modern Civilization	3
	Elective	3
Total		18

Sixth Semester		Units
AC401A	Advanced Accounting 1	3
BU425	Money and Banking	3
PY130	Personal Dynamics	3
	Elective	3
	Elective	3
Total		15

Seventh Semester		Units
AC401B	Advanced Accounting 2	3
AC420B	Auditing 2	3
AC330	Income Tax 1	3
	Elective	3
	Elective	3
Total		15

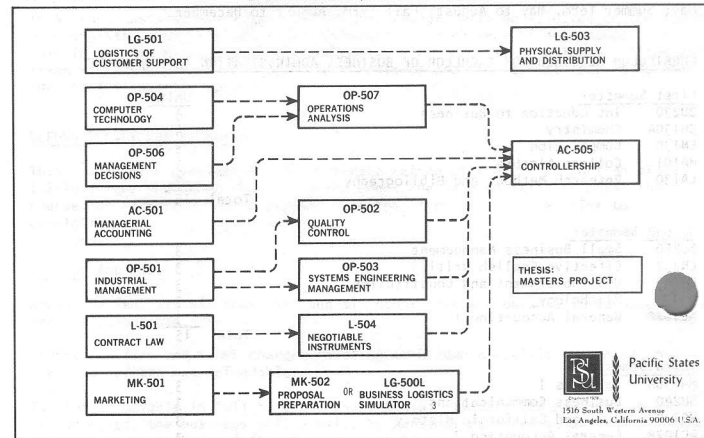
Eighth Semester		Units
AC405	Advanced Accounting Theory	3
AC430	Income Tax 2	3
	Elective	3
	Elective	3
	Elective	3
Total		15

PARTIAL LIST OF ELECTIVES FOR ACCOUNTING PROGRAM		Units
BU240	Business Communications	3
BU250	Small Business Management	3
BU330	Principles of Management	3
BU410	Credit Management	3
BU450	Personnel Management	3
BU470	Math Models in Business	3
BU490	Business Policy	3
MA381	Computer Programming 1	3
MK360	Principles of Marketing	3
PL300	World Cultures	3
SPI30	Oral Communication	3
SS120	Introduction to Sociology	3
PS201	California Government	3

(TOTAL OF 126 UNITS REQUIRED FOR B.B.A.)

CURRICULUM REQUIRED FOR MASTER OF BUSINESS ADMINISTRATION IN INDUSTRIAL MANAGEMENT		Units
AC501	Managerial Accounting	3
AC505	Controllership	3
L501	Contract Law	3
L504	Negotiable Instruments	3
LG500L	Business Logistics Simulator	3
LG501	Logistics of Customer Support	3
LG503	Physical Supply and Distribution	3
MK501	Marketing	3
OP501	Industrial Management	3
OP502	Quality Control	3
OP503	Systems Engineering Management	3
OP504	Computer Technology	3
OP506	Management Decisions	3
OP507	Operations Analysis	3
	Project	3
Total		45

Master of Business Administration in Industrial Management COURSE SEQUENCE CHART



(TOTAL OF 45 UNITS REQUIRED FOR M.B.A. IN INDUSTRIAL MANAGEMENT)

CURRICULUM REQUIRED FOR MASTER OF BUSINESS ADMINISTRATION IN ACCOUNTING

		<u>Units</u>
AC440	Government Regulations in Business	3
AC450	CPA Review	3
AC505	Controllership	3
AC510	Budgetary Accounting	3
AC520	Internal Auditing	3
AC530	Advanced Tax Planning	3
AC535	Seminar In State and Local Taxes	3
AC550	Estates and Trusts	3
AC560	International Accounting	3
AC570	Real Property Accounting	3
	Total	30

(TOTAL OF 30 UNITS REQUIRED FOR M.B.A. IN ACCOUNTING)

B.B.A. UNDERGRADUATE COLLEGE CALENDAR

	<u>Begins</u>	<u>Ends</u>	<u>Holidays</u>
Spring 1975	17 Feb 75	14 Jun 75	24-30 Mar 26 May (Mon)
Summer 1975	23 Jun 75	11 Oct 75	4 Jul (Fri) 1 Sep (Mon)
Fall 1975	13 Oct 75	14 Feb 76	27-29 Nov 20 Dec 75 through 2 Jan 76
Spring 1976	16 Feb 76	12 Jun 76	12-18 Apr 24 May (Mon)
Summer 1976	21 Jun 76	9 Oct 76	5 Jul (Mon) 6 Sep (Mon)
Fall 1976	11 Oct 76	12 Feb 77	25-27 Nov 20 Dec 76 through 2 Jan 77
Spring 1977	14 Feb 77	11 Jun 77	4-10 Apr 30 May
Summer 1977	20 Jun 77	8 Oct 77	4 Jul 5 Sep
Fall 1977	10 Oct 77	11 Feb 78	24-26 Nov 19 Dec 77 through 1 Jan 78

GRADUATE COLLEGE CALENDAR

	<u>Begins</u>	<u>Ends</u>	<u>Holidays</u>
Winter 1975	4 Jan 75	26 Apr 75	29 Mar 75
Summer 1975	3 May 75	16 Aug 75	24 May 75
Fall 1975	23 Aug 75	13 Dec 75	30 Aug 75 29 Nov 75
Winter 1976	3 Jan 76	24 Apr 76	17 Apr 76
Summer 1976	1 May 76	21 Aug 76	22 May 76 3 Jul 76
Fall 1976	28 Aug 76	11 Dec 76	4 Sep 76 27 Nov 76
Winter 1977	8 Jan 77	30 Apr 77	9 Apr 77
Summer 1977	7 May 77	27 Aug 77	28 May 77 2 Jul 77
Fall 1977	10 Sep 77	17 Dec 77	3 Sep 77 26 Nov 77

PSU



ELECTRONIC ENGINEERING
COURSE SEQUENCE CHART

BACHELORS PROGRAM

MASTERS PROGRAM

COLLEGE OF
Electronic Engineering

1975-77



Pacific States University

1516 South Western Avenue • Los Angeles, California 90006 • U.S.A.

GENERAL INFORMATION

Pacific States University is a non-profit, non-sectarian, co-educational institution of higher learning, qualified under the State of California Educational Code to grant degrees. It was founded in 1928 and is engaged in the training of serious men and women for a professional career. The University is approved for the training of veterans under the Veterans Readjustment Benefits Act of 1966. The University is also approved by the United States Department of Immigration and Naturalization for the training of foreign students.

The University offers both undergraduate and graduate programs in Electronic Engineering.

The Bachelor of Science in Electronic Engineering (B.S.E.E.) provides a thorough foundation in mathematics and physics, which is reinforced with appropriate studies in chemistry, thermodynamics, mechanics and other basic engineering disciplines. The student is qualified in the entire field of electronics, and is able to specialize in one or more of its branches. The basic fundamentals are stressed because they remain valid and are, in fact, the foundation on which technical advances are made.

The Master of Science in Electronic Engineering (M.S.E.E.) program is a carry-on degree program designed to develop the in-depth capability of the graduate student within the practical aspects of the engineering sciences. Particular emphasis in this program has been placed upon the development of pragmatic skills in the fields of analog and digital circuit and system of power conversion techniques. The statistical and managerial skills needed by the advanced engineer are offered to round out the degree program and provide the graduate with a job-ready background in this sphere of engineering.

DEGREE REQUIREMENTS

The Bachelor of Science in Electronic Engineering (B.S.E.E.) is conferred after the completion of a minimum of 136 units of academic work as determined by the prescribed College of Engineering curriculum. A minimum of 29 units in the Humanities must be included within the 136 units. The candidate's grade point average must be a 2.0 ("C") or better, with no grade below "C" in the major field.

The Master of Science in Electronic Engineering (M.S.E.E.) is conferred upon satisfactory completion of a minimum of 31 units of academic work beyond the 136 units required for the Bachelor of Science in Electronic Engineering degree as prescribed by this catalog. The grade point average for the degree must be 3.0 ("B") or above with no grade below "B" in the major field.

DAY AND EVENING CLASSES

The same curriculum is offered in both day and evening sessions. This makes it possible for the student to transfer from one session to the other without loss of credit. Class sessions are divided into three sixteen week semesters per year (semester system). The minimum time necessary to complete the Bachelor of Science in Electronic Engineering requirements is eight semesters - 32 months. The minimum time necessary to complete the Master of Science in Electronic Engineering is two semesters - 8 months.

ADMISSION REQUIREMENTS

Admission of undergraduates is granted on the basis of high school graduation or its equivalent. Acceptable scores on the General Educational Development tests are also considered satisfactory. Where an applicant fails to meet the admission requirements, he may arrange to enter as a Special Student after a personal interview. Special Students are considered to be on probation until their academic performance warrants a change to regular standing. The maximum period of time that a student can be classified as a Special Student is two semesters (eight months).

Admission of graduate students is determined by the Graduate Committee. A student may become a candidate for the Master of Science in Electronic Engineering program in one of two ways.

1. The completion of a B.S.E.E. or equivalent program with a high academic achievement level. The student should have completed all prerequisites for the M.S.E.E. courses demonstrating capability to perform graduate level work. The Chairman of Engineering may require the candidate to take certain courses before becoming a candidate for the M.S.E.E. program if his background is deemed lacking in specific technical spheres. This evaluation will be made upon application of the candidate for the degree program.

2. In some cases a candidate for the B.S.E.E. degree at Pacific States University may petition for candidacy to the M.S.E.E. program without having received the B.S.E.E. degree. The candidate must have completed the first seven (7) trimesters at a high academic achievement level and must demonstrate capability to perform graduate level work. The Chairman of Engineering may require the candidate to make up any course material necessary for a candidate for the M.S.E.E. degree.

Students from other acceptable institutions may transfer into Pacific States University with advanced standing. Transfer credit will be granted for equivalent courses in which a grade of "C" or higher was obtained.

APPLICATION FOR ADMISSION

PROCEDURES

1. Submit application form. All blanks must be filled in, except for the "office block" at the upper right. All data must be typed or printed in ink.
2. Application fee (\$20.00) must accompany the application form. This is a one-time payment and is non-refundable.
3. Transcripts. Upon application for admission, the applicant has the responsibility for arranging that transcripts from other institutions which he attended be sent by those institutions to Pacific States University. Admission cannot be effected until all transcripts are received and evaluated. Transcripts from foreign institutions must be translated into English.
4. Foreign applicants must submit certification of English Comprehension in the country of origin or the TOEFL score.

Applications should be received at least thirty days prior to the starting date of the semester.

VETERANS

Pacific States University is approved for the training of veterans under the Veterans Readjustment Benefits Act of 1966. Students who are veterans are encouraged to personally file the application from the Veterans Administration and secure a Certificate of Eligibility (VA Form 211E-1993). It is important to present this form to the University Veterans Counselor as soon as it is received. The Veterans Counselor at Pacific States University will be most happy to assist in any way possible.

INTERNATIONAL STUDENTS

International students are welcomed at the University; and every effort is made to assist these students. Currently there are students from twenty-six nations attending Pacific States University. In addition to the requirements stated in the General Information section, the following specifically apply to foreign students:

1. F-1 students (students who attend Pacific States University on a student visa) are required to be FULL-TIME STUDENTS as follows:

Undergraduates must carry a minimum of 12 units each of the three trimesters.

Graduate program students must carry a minimum of 9 units each of the three trimesters.
2. At the time official documents are to be signed, passport and visa renewed or approved, the student must be a full-time student in good standing academically and financially.
3. Students requiring F-2 status for a husband or wife must complete two consecutive trimesters of 12 units each for undergraduates and 9 units each for graduates.
4. PACIFIC STATES UNIVERSITY is listed on Page 41 of the U.S.A. Official Education Directory, 1973. This is referred to as the H.E.W. Directory.
5. F-1 students can work or hold jobs only with the permission given by the Department of Immigration, 300 North Los Angeles Street, Los Angeles, California 90012.
6. Students deliberately collaborating (cheating) on examinations will receive a grade of "F" and are eligible for expulsion from the University. The word of the professor regarding this matter will be considered adequate proof.
7. New students will pay a deposit of \$200.00 or more to enroll. Bangladesh and Nigerian students are required by their proper governments to deposit (2) semesters tuition (\$800.00) before visa approval. Upon receipt of deposit, a certified letter will be mailed to the Embassy of their country. Continuing students may pay tuition in three installments with the permission of the registering office.
8. The United States Immigration Department expects an F-1 incoming student to remain in attendance for a minimum of two semesters at the University issuing the I-20 for entry into the U.S. before transferring to another school.
9. All tuition must be paid in full before the beginning of the succeeding trimester.
10. Students are required to pay for books at the time of purchase.
11. A copy of the student's Sponsorship letter must be submitted to the University.
12. Any policy deviations must be submitted to the office personally, in writing, and approved by a school official.

LIVING ACCOMMODATIONS

Pacific States University is centrally located and easily accessible to public transportation. A wide choice of living accommodations is possible depending upon the need and financial resources of the individual. In the vicinity of the school there are a number of apartments and rooms, some with board available. The office endeavors to assist prospective students to find suitable quarters.

APPROXIMATE COST OF PROGRAMS

Based on the fee schedules listed in this catalog, the total costs for the Bachelor of Science in Electronic Engineering program will be approximately \$4,400, not including living expenses.

The cost of programs leading to the Master's degree will be approximately \$2,300, not including living expenses.

OBLIGATION FOR PAYMENT

Failure to make payments of tuition, fees or other owed amounts when they fall due, or to arrange for such payments to the University before their delinquent dates, is considered sufficient cause to (1) bar the student from classes or examination, (2) withhold diploma, scholastic certificate, or transcript of record, and/or (3) suspend the student.

REFUND OF TUITION

Total unit costs affected by study program changes will be adjusted on the basis of one-sixth (1/6) of total tuition charged for each week of attendance. If paid-in tuition exceeds the adjusted costs, a refund will be allowed. After the sixth week, however, no refunds will be allowed and the student is responsible for the full tuition balance.

REFUND POLICY FOR VETERANS

This institution provides for the pro-rata refund of the unused portion of tuition, fees and other charges in the event the veteran fails to enter the course, or withdraws, or is discontinued therefrom at any time prior to completion.

TUITION AND FEES

Admission fee, student body fee, and all other fees are payable in advance and are not refundable.

Transcript fees and other charges relating to academic activities are payable when due and are not refundable.

Tuition is payable in full before classes begin. If deferred payment is required or requested, the business office will, by personal conference, arrange a payment schedule to meet the need (See Statement of Financial Responsibility). A fee of 5% will be added for a deferred payment plan.

BACHELOR DEGREE TUITION RATES

Unit basis -----	\$30.00
(Series 500 courses per unit) -----	\$45.00
Special Examination: (Subject and unit credit examination fee) -----	\$25.00
Removal of INC (Incomplete) -----	\$25.00
(Must be removed within 1 year or grade becomes "F")	
Transcript Fee -----	\$ 1.00
(Graduates are entitled to two transcripts without charge; single copies thereafter - \$1.00)	
Graduation Fee -----	\$35.00
Registration and Student Fee -----	\$10.00
Laboratory Fee -----	\$10.00
Application Fee --- (Payable once only) -----	\$20.00
Change of Program Fee -----	\$ 5.00
Late Registration Fee --- (Late registration begins on the first day of class. No registration accepted after second week without approval of the Department Chairman.) -----	\$20.00
Foreign Student Fee --- (Payable once only) -----	\$35.00

MASTER DEGREE TUITION RATES

Unit basis (Series 500 courses) -----	\$45.00
Special Examination -----	\$25.00
Transcript Fees (Graduates entitlement, see above) -----	\$ 1.00
Graduation Fee -----	\$50.00
Application Fee --- (Payable once only) -----	\$20.00
Change of Program Fee -----	\$ 5.00
Late Registration Fee --- (Late registration begins on the first day of class. No registration accepted after second week without approval of the Department Chairman.) -----	\$20.00
Foreign Student Fee --- (Payable once only) -----	\$35.00
Registration Fee -----	\$10.00

CURRICULUM FOR BACHELOR OF SCIENCE IN ELECTRONIC ENGINEERING

FRESHMAN SKILL ELECTIVES (Will be required where the entering student is deficient therein. They do not carry credit toward graduation.)

CH100	General Chemistry -----	4
MA100	General Mathematics -----	3
MA101	College Algebra -----	3
MA102	Plane and Spherical Trigonometry -----	3
PH100	General Physics -----	4
EN140	English in Action -----	3

FIRST TRIMESTER

MA130A	Calculus 1 -----	3
CH130A	Engineering Chemistry 1 -----	4
GE110	Engineering Graphics -----	3
EN130	Composition -----	3
LA130	Research Methods and Bibliography -----	2

SECOND TRIMESTER

MA130B	Calculus 2 (Def. Integ., Transcendental & Hyperbolic Functions, Integ. Methods, Anal. Geometry, Polar Coordinates) -----	3
CH130B	Engineering Chemistry 2 -----	4
PH130A	Mechanics of Solids -----	3
PY130	Personal Dynamics -----	3
	Acceptable Electives -----	6

THIRD TRIMESTER

MA230A	Calculus 3 (Vectors and Parametric Equations, Linear Algebra, Vector Fctns., Part. Diff., Multiple Integrals) -----	3
PH130B	Mechanics of Fluids, Heat, and Sound -----	3
PH130C	Electricity and Magnetism -----	3
HS130	United States and California History -----	3
EN230	Survey of Literature -----	3

FOURTH TRIMESTER

MA230B	Calculus 4 (Vector Analysis, Infinite Series, Complex Fctns., Differential Equations) -----	3
EE200A	Electrical Circuits 1 -----	3
EE210	Principles of Electronic Devices -----	3
PH130D	Light and Modern Physics -----	3
PS130	United States Government and Constitution -----	3
	Acceptable Electives -----	3

FIFTH TRIMESTER

MA350A	Advanced Engineering Mathematics 1 (Diff. Equations, Finite Differences, Applications) -----	3
ME320	Electronic Thermodynamics -----	3
EE200B	Electric Circuits 2 -----	3
EE211	Applied Electromagnetics -----	3
ME310A	Analytic Mechanics 1 -----	3
EE201	Laplace Transforms -----	3

SIXTH TRIMESTER

MA350B	Advanced Engineering Mathematics 2 (Fourier Series & Integ., Laplace Trans., Part. Diff., Equ., Bessel Fctns., Legendre Polynomials, Matrices) -----	3
EE320A	Electronics 1 -----	3
EE321L	Electronics Laboratory 1 -----	1
EE400	Network Analysis and Synthesis -----	3
ME310B	Analytic Mechanics 2 -----	3
EE300	Transmission Lines and Propagation Waves -----	3

SEVENTH TRIMESTER

EE320B	Electronics 2 -----	3
EE322L	Electronics Laboratory 2 -----	1
EE370	Communication Systems -----	3
EE450	Control Systems Analysis -----	3
ME341	Strength of Materials -----	3
PS230	Problems of Modern Civilization -----	3

EIGHTH TRIMESTER

EE472	Electronic Systems Engineering -----	3
EE451	Control Systems Synthesis -----	3
EE420	Pulse and Digital Circuits -----	3
EE422L	Electronics Laboratory 3 -----	2
	Acceptable Electives -----	6

PARTIAL LIST OF RECOMMENDED ELECTIVES

MA180	Digital Computers	EE330	Electromech Energy Conv.
MA210	Linear Algebra	EE421	Pulse and Digital Circuits 2
MA350C	Adv. Engr. Math 3	EE460A	Dig. Systems Design 1
MA380	Modern Algebra	EE460B	Dig. Systems Design 2
MA382	Modern Mathematics	EE461	Computer Mechanization
MA420	Vector Analysis	EE470	Signals, Noise, Random
MA440	Complex Variables	EE480	Electromagnetic Fields
MA450	Hist. of Mathematics	EE490	Operational Amplifiers
MA460	Intro. to Prob./Statistics	GE130	Engr. Orientation
MA470	Numerical Methods	GE340	Materials and Processes
MA471	Appl. Num. Methods	GE410	Engr. Economics
MA381	Comp. Programming 1	GE460	Statistical Qual. Control
MA481	Comp. Programming 2	GE490	EIT Review
MA482	Comp. Programming 3	ME330	Fluid Mechanics

CURRICULUM FOR MASTER OF SCIENCE IN ELECTRONIC ENGINEERING

EE490	Operational Amplifiers -----	3
EE451	Control Systems Synthesis -----	3
EE420	Pulse and Digital Circuits -----	3
EE422L	Electronics Laboratory 3 -----	3
MA350B	Advanced Engineering Mathematics 2 -----	1
EE520	Power Conversion Systems 1 -----	3
EE510	Microprocessor Architecture 1 -----	3
MA460	Statistics and Probability -----	3
OP508	Engineering Administration -----	3
EE472	Electronic Systems Engineering -----	3
EE521	Power Conversion Systems 2 -----	3
EE511	Microprocessor Architecture 2 -----	3
MA482	Computer Programming 3 -----	3
LG503	Physical Supply and Distribution -----	3
	Acceptable Electives -----	5

ACADEMIC CALENDAR 1975-1977

The academic calendar at Pacific States University is divided into three semesters per twelve month period. The trimesters are of equal length.

	<u>Begins</u>	<u>Ends</u>	<u>Holidays</u>
Spring 1975	17 Feb 75	14 Jun 75	24-30 Mar 26 May (Mon)
Summer 1975	23 Jun 75	11 Oct 75	4 Jul (Fri) 1 Sep (Mon)
Fall 1975	13 Oct 75	14 Feb 76	27-29 Nov 20 Dec 75 through 2 Jan 76
Spring 1976	16 Feb 76	12 Jun 76	12-18 Apr 24 May (Mon)
Summer 1976	21 Jun 76	9 Oct 76	5 Jul (Mon) 6 Sep (Mon)
Fall 1976	11 Oct 76	12 Feb 77	25-27 Nov 20 Dec 76 through 2 Jan 77
Spring 1977	14 Feb 77	11 Jun 77	4-10 Apr 30 May
Summer 1977	20 Jun 77	8 Oct 77	4 Jul 5 Sep
Fall 1977	10 Oct 77	11 Feb 78	24-26 Nov 19 Dec 77 through 1 Jan 78

Pacific States University

FOUNDED, NINETEEN HUNDRED AND TWENTY-EIGHT

STUDY CENTERS

LOS ANGELES, CALIFORNIA, U.S.A.
NORWALK, CALIFORNIA, U.S.A.
LONDON, ENGLAND

PACIFIC STATES UNIVERSITY PRESS

Enero 12, 1977

Centro Brasileiro de Pesquisas Educationais
Instituto Nacional de Estudos Pedagogicos
Rua Voluntarios da Patria 107
Rio de Janeiro, GB - BRAZIL

Instituto Nacional de Estudos
• Pesquisas Educacionais •

= 536

10 MAR 1977

11 MAR 1977

Muy senores nuestros:

Ponemos en conocimiento de ustedes que nuestra universidad tiene un programa de estudios para todos los paises latinos interesados en enviar estudiantes y profesionales a este pais.

Adjunto les estamos enviando folletos de los cursos que actualmente se dictan, con excepcion del curso de Inglés, cuyo folleto aún no ha salido a circulacion. Este curso consta de 4 horas diarias y, con una duracion de semestres y, recomendable para personas que no tienen comando del idioma. Horario de Lunes a Viernes y, en algunos casos se pueden tomar en Sábado.

Estamos en contacto directo con el Departamento de Inmigracion y, conocemos de todos los requisitos para obtener la Visa de Estudiante; pues esta universidad tiene un 90% de estudiantes extranjeros. Sabemos tambien que hay grandes posibilidades para estudiantes latinos .

Nosotros enviamos el formulario 1-20, una vez que hayamos recibido: la aplicacion para admision, el pago de 20.00 Dólares por este concepto y, 35.00 Dólares para estudiantes extranjeros.

Cualquier informacion adicional que ustedes consideren necesaria, estaremos gustosos de enviarles.

En espera de su contestacion, quedamos de ustedes,

Muy atentamente,
PACIFIC STATES UNIVERSITY

Eugenia Hidalgo

Eugenia Hidalgo
ADMISIONES PARA LATINO AMERICA

EH/
Anexos

1516 South Western Avenue
(213) 731-2383

Los Angeles, California 90006 U.S.A.

